

COVID-19 SAFETY PLAN

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| REGION NAME: Tennis Northern |
| CONTACT PERSON NAME: Chris Casey |
| CONTACT PERSON PHONE: 022 399 6235 |

Our Tennis Centre has implemented the following measures so we can:

- Keep paid and voluntary staff healthy and safe
- Keep members and casual users healthy and safe
- Reduce the chances of COVID-19 occurring in the community.

| Check box column | What measures are in place | Who is responsible? |
|--------------------------------|--|----------------------|
| PLANNING AHEAD | | |
| ✓ | Tennis Northern have identified the types of tennis activities that will take place at our tennis club at each Alert Level, in line with government rules. | General Manager |
| ✓ | We have undertaken a thorough clean of communal areas such as toilets, changing rooms, kitchen, clubhouse etc. | Administrator |
| ✓ | We are ensuring TN representatives and coaching staff that are involved or present regularly are remaining safe by having them: <ul style="list-style-type: none"> • Inducted in relation to the role they are to perform • Complete contact tracing requirements • Maintain appropriate physical distancing where practical • Sanitize their hands and any equipment/touch points regularly | Administrator/ Coach |
| ✓ | We have effective contact tracing methods in place using government templates | Administrator |
| ACCESSING THE ATP VENUE | | |
| ✓ | We have clearly communicated by email how the club will be open and this is visible on our website. The clubhouse will only be open for essential use – access to bathrooms and floodlights. | Administrator |
| ✓ | We have ensured through club play, interclub and the coaching programming that government guidelines on crowds/gatherings will be followed. We are committed to maintaining a 2m distance between each person when not playing. Clubhouse use is restricted. | Administrator/ Coach |
| ✓ | We have ensured through coaching programming that sessions are organised to avoid gatherings occurring at communal points. Parents will remain in their cars to collect juniors. Spectators will be discouraged. | Administrator/ Coach |
| ✓ | We have implemented an online (government QR poster) and manual contact tracing process for all members, casual users, visitors, and coaching clients. Coaches to maintain manual register each day for all juniors attending coaching. Adults to use QR code or manual tracing. | Administrator/ Coach |
| SIGNAGE | | |
| ✓ | We have displayed a contact tracing information poster at entrance to the club instructing users to check in for each visit. | Administrator |
| ✓ | We have put a Safety Guidelines for Tennis poster and a Safe Coaching Practices poster up at the entrance to the club. | Administrator |
| CLEANING & HYGIENE | | |
| ✓ | We are ensuring all high contact areas (keypads, door handles, taps, floodlight switches) are being sanitized regularly. | Coach |
| ✓ | Hand sanitizer is available for use by all court users before and after they have played. | Administrator |
| ✓ | If it is identified that a COVID-19 carrier has used the club facilities, we will close the club until a thorough clean is conducted. | Administrator |
| ✓ | We are limiting the amount of shared equipment used for club/coaching activities. Any shared equipment used (with the exception of tennis balls) will be sanitised before and after each use. | Coach |
| ✓ | Mask wearing will be encouraged when not playing tennis. | Administrator/ Coach |

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|--|--|----------------------|
| CLUB EQUIPMENT & FACILITIES | | |
| ✓ | We have removed all benches, chairs and tables from the deck. Wooden benches courtside will have signage discouraging use. | Administrator/ Coach |
| ✓ | Scoreboards will remain in use for interclub and will be regularly sanitized. | Interclub Captains |
| ✓ | Bin use will be discouraged with signage. People will be asked to take their rubbish home. | Administrator |
| ✓ | The Albany Tennis Park will not be used for social activity – no eating indoors and the café and bar are closed. | Administrator/ Coach |
| COACHING PRACTICES | | |
| ✓ | <p>Coaching staff have adapted the delivery of coaching programmes to ensure adherence to government health and safety guidelines. This includes:</p> <ul style="list-style-type: none"> • All attendees (players and parents/guardians) must register with the online or manual contact tracing tool upon arrival to each session. • Organization of coaching sessions has been adjusted to ensure no crossover between coaching groups, viz: Coaching groups to enter by one gate and leave by another to ensure groups do not crossover. A bell will ring at the end of each session. New groups will not enter the court until the previous groups have left. • Live ball drills and game-based play are prioritized over basket feeding drills to limit handling of tennis balls. However, with younger juniors, basket feeding is the only option as they cannot rally. • Coaches and players are to respect physical distancing wherever possible. Drills requiring close contact will be avoided. However, maintaining a 2m distance at all times is not practical in a coaching and tennis playing environment. • Coaches will limit the use of coaching equipment such as target cones. • Wet weather plan: Coaching will be cancelled if the advance weather forecast is terrible. If coaching is disrupted due to rain we will shelter in the ATP. The children will be split into coaching groups (bubbles) and assigned to different areas of the centre such as the office, the kitchen, the rear deck. We will wipe surfaces down after use. • School holiday programme – a separate approved safety plan will operate. • Payments are to be made online or via EFTPOS – avoid handling cash | Coach |
| EXTERNAL VISITORS | | |
| ✓ | <p>We have made arrangements with third party contractors to ensure:</p> <ul style="list-style-type: none"> • All visits to the club are necessary and kept to a minimum • All visitors complete the online contact tracing form | Administrator |
| COMMUNICATIONS | | |
| ✓ | We have emailed this safety plan to our members and it can be viewed on our website. | Administrator |